



## **POLICY FOR ROWING AT INVITATIONAL EVENTS**

This policy sets out the policies and practices by which crews representing CUBC will travel and represent the Club at invitation regattas and events.

### **1. INVITATIONS TO REGATTAS**

CUBC receives invitations for its crews to race at a significant number of regattas and events. Members of the Club may receive invitations, but may not accept or decline invitations on behalf of the Club.

Invitations are to be sent to the Executive Secretaries, who with Club Chairs and Coaches will evaluate the regatta invitation. Permission to attend regattas will lie with the Club Chairs in consultation with the University Sports Centre.

If regatta organisers invite both men's and women's crews to a regatta, but the conditions of invitation and provision are not identical, the Club will refuse an invitation.

### **2. CREW MAKE-UP**

First priority to crews will be to current members of the trialling squad, who must be currently paid up members of the Club through and British Rowing. If such a crew is not available, the Club may co-opt recent alumni members who must be supporters of the Club through CUDAR or Regular Giving programs, and members of British Rowing or the National Governing Body/ their country of residence.

In extreme circumstances, and if amenable to the event organisers, the Club may authorise representation by an alumni crew who must fulfil support of the Club through the above and carrying appropriate insurance. In such event, the crew will race explicitly as "CUBC Alumni" and shall not be represented or represent themselves as current Boat Race crews.

In the event that a crew cannot be found of an appropriate level to represent the Club, the Club will decline the invitation.

### **3. KIT**

Crew members are required to wear the current kit representative of their crew make-up. Openweight student crews should race in the appropriate training AIO, displaying current sponsors. If racing in a LWT event then the LWT crew will wear current branded kit. If the event is not specifically for LWTs, unbranded training or alumni kit will be worn. If a crew is racing as CUBC alumni, they are required to purchase and wear an AIO as nominated by the Club which marks them as distinct from current year crews. Previous year AIOs or from their time rowing for the Club are not appropriate.

#### **4. CLEARANCE TO TRAVEL**

All crews representing CUBC, whether student or not, are required to be approved by the Cambridge University Sports Centre. To obtain this clearance, all members will need to supply medical information, emergency contact details, and their agreement to abide by the [CUBC Code of Conduct](#).

Travelling crews will be required to obtain from the regatta organisers; travel details including flights, accommodation location, event risk assessments, and the like, with a full event risk assessment to be sent to the Sports Centre not less than a month prior to the event. The Sports Centre guidance and a sample risk assessment are found [HERE](#).

#### **Process**

A suggested flow of information as below, by which we seek to avoid confusion as to invitations, acceptance, and multiple requests by organisers if their request to send a crew cannot be accommodated.

Invitation received -> if invitation not received by Chairs/Exec Secs, forward invitation > Exec Secs reply to organisers that invitation has been received and will be considered > Exec Secs notify Club Chairs and Sports Centre -> Invitation discussed with coaches as to suitability within program > Exec Secs refer to Chairs with Coaches' decision > Chairs make decision on invitation > Exec Secs reply to event organisers with acceptance conditional or otherwise.

If invitations are accepted without the express agreement of the Club Chairs and the Sports Centre, permission to travel will not be granted by the Club and the trip will not take place.

#### **Contribution**

Invitations to events to represent the Club present the invited athletes with an opportunity for free travel, accommodation, and other opportunities. It is thereby expected that those attending these trips/events are donors to the Club through CUDAR, regular giving, or otherwise if alumni, or if students currently paying Club Membership dues.

## **Insurance**

Travel insurance must be held by individuals independently of the Club. Club Members are covered by British Rowing insurance for some liability, but those attending regattas must carry travel insurance.